



# STAGE 3

## Return to School Instruction Plan

June 1, 2020



*"An innovative, inspiring and unified Learning Community"*

## STAGE 3: Return to School Instruction Plan

### PURPOSE

This plan is meant to provide parents/guardians, students, and staff an overview of the information needed to prepare them for the return to school instruction beginning June 1<sup>st</sup>. A version of this plan has been shared with BC's Ministry of Education and Langley Board of Education during the week of May 25, 2020. This document is based on guidelines set by the Ministry of Education, Provincial Health Office, BC Centre for Disease Control, and WorkSafeBC. As always, our District continues to take direction from these agencies and will continue to adapt to new guidelines when necessary. Our District has consulted with employee partner groups in the development of this plan.

### BACKGROUND

This plan was developed based on the information collected from families during the week of May 19, 2020. School-based staff contacted families via email and phone to determine the number of students who will be returning to in-class instruction on a voluntary basis beginning June 1<sup>st</sup>. Approximately 6,000 students, of the 22,000 students enrolled in our District, will be returning to in-class instruction.

This plan is applicable for all K-12 settings in the District (elementary/middle and secondary schools). The plan reflects the developmental needs of each level of learning and allows each school to be responsive to the unique needs of their community. Each level will have their own considerations to reflect that age group of students. Within each level, individual schools will have their own school-based plans applicable to their location, student population, and staffing. Schools will share school specific information with their respective communities.

### GUIDING PRINCIPLES

This plan aligns with the province's guiding principles:

1. Ensure a **healthy and safe** environment for all students, families, and employees.
2. Provide the services needed to support children of our **essential service workers**.
3. Support **vulnerable students** who may need special assistance.
4. Provide **continuity of educational opportunities** for all students.

### ENGAGEMENT WITH INDIGENOUS PEOPLES

Our District has engaged with Indigenous peoples (First Nations, Metis, and Inuit) in developing this plan. District staff have connected directly with Indigenous families with respect to meeting their educational needs and basic necessities. This includes families living on-reserve nations at Kwantlen, Katzie and Matsqui. Our District Principal has also connected with Chief and Councils and/or Education Coordinators of each First Nation and other members of our local Aboriginal Education Advisory Board to discuss the plan and seek feedback.

## HEALTH AND SAFETY

The return to school instruction (stage 3), is part of the five stage BC Restart Plan. The District has developed its own District Education Restart Guidelines for Schools K-12 (COVID-19) to be aligned with the province. This document includes health and safety requirements, measures and actions and can be found [here](#).

Based on these Restart Guidelines our District has developed its own District COVID-19 Health and Safety Plan for Schools. This document implements the [Provincial COVID-19 Health and Safety Guidelines for K-12 Setting](#), [COVID-19 Public Health Guidance for K-12 Settings](#), and WorkSafeBC guidelines.

Our District COVID-19 Health and Safety Plan for Schools can be found [here](#).

## KEY POINTS

- Elementary schools will not have more attendees than 50% of the school building capacity (density).
- Middle and secondary schools will not have more attendees than 20% of the school building capacity (density).
- Furniture in classrooms will be set-up to enable 50% of capacity.
- All schools will have adequate cleaning supplies, hand soap and hand sanitizer (where applicable).
- All schools will have day and evening custodians.
- Touch surfaces in common areas will be cleaned multiple times a day.
- Washrooms will be cleaned every 45 – 60 minutes.
- Reception areas will be cleaned every hour.
- Staffrooms will be cleaned after each break.
- Evening custodians will clean all surfaces in classrooms and other rooms.
- All schools will be bio-misted once per week.
- Procedures have also been developed for the use and cleaning of district buses.

\* These measures exceed the Ministry minimum cleaning requirements.

Our District COVID-19 Health and Safety Plan for the School Board Office can be found [here](#). These procedures will protect all staff and visitors to the School Board Office.

## CONTINUITY OF SUPPORTS

The District will be continuing the following beyond June 1<sup>st</sup>:

- Ensuring children of essential service workers can attend school 5 days/week.
- Providing full-time instruction when requested to students with disabilities/diverse abilities and students requiring extra support.
- Providing food support to families.
- Providing students access to technology.
- Providing mental health supports for all students and staff.

## CONTINUITY OF REMOTE LEARNING

The District will be continuing the delivery of remote instruction for all students beyond June 1<sup>st</sup>. Remote instruction will continue but will be reduced as a result of in-school instruction. Our school administrators will do their best to ensure a balanced and manageable workload and schedules for teachers and staff who will be supporting students both in-school and remotely. Students attending in-school instruction may not necessarily be with their regular classroom teacher(s).

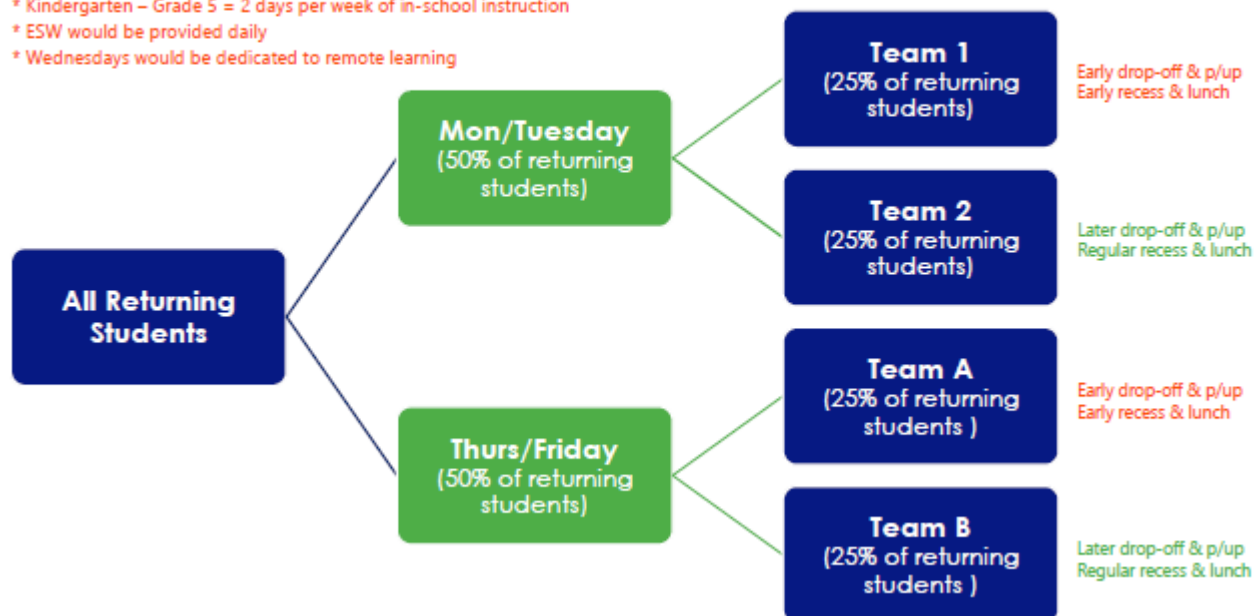
## RETURN TO IN-SCHOOL INSTRUCTION - ELEMENTARY

The following infographic is the basic school structure for K-5 school settings. Please note this framework could be altered at the school level due to variations in location, student population, and staffing.

### PREPARING FOR STUDENT RETURN: K-5



- \* Kindergarten – Grade 5 = 2 days per week of in-school instruction
- \* ESW would be provided daily
- \* Wednesdays would be dedicated to remote learning



### PREPARING FOR STUDENT RETURN: 6-8

- \* Grade 6-12 = 1 day per week of in-school instruction
- \* ESW would be provided daily
- \* Wednesdays would be dedicated to remote learning



## SHAPE OF THE DAY ~ ELEMENTARY ~

|                   | K-1   | 2-5   |
|-------------------|---|---|
| 8:40am            | A-L Arrive                                      | A-L Arrive                                      |
| 8:55am            | M-L Arrive                                      | M-L Arrive                                      |
| 9:00am            | Attendance                                      | Attendance                                      |
| 9:45am – 10am     | Support Staff Break                             |   |
| 10:00am - 10:15am | Recess  |   |
| 10:25am – 10:40am |   | Recess  |
| 11:00am – 11:30am |   |   |
| 11:30am – 12noon  | K-1 Outside Play;<br>Teacher Lunch Break        |   |
| 12noon            | K-1 Eat; Teachers and<br>Support Staff in Class | 2-5 Eat; Teachers and<br>Support Staff in Class |
| 12:15pm – 12:45pm |   | 2-5 Outside Play;<br>Teacher Lunch Break        |
| 12:45pm – 2:25pm  | Learning Block                                  |   |
| 2:25pm            | A-L Dismissal                                   | A-L Dismissal                                   |
| 2:39pm            | M-Z Dismissal                                   | M-Z Dismissal                                   |

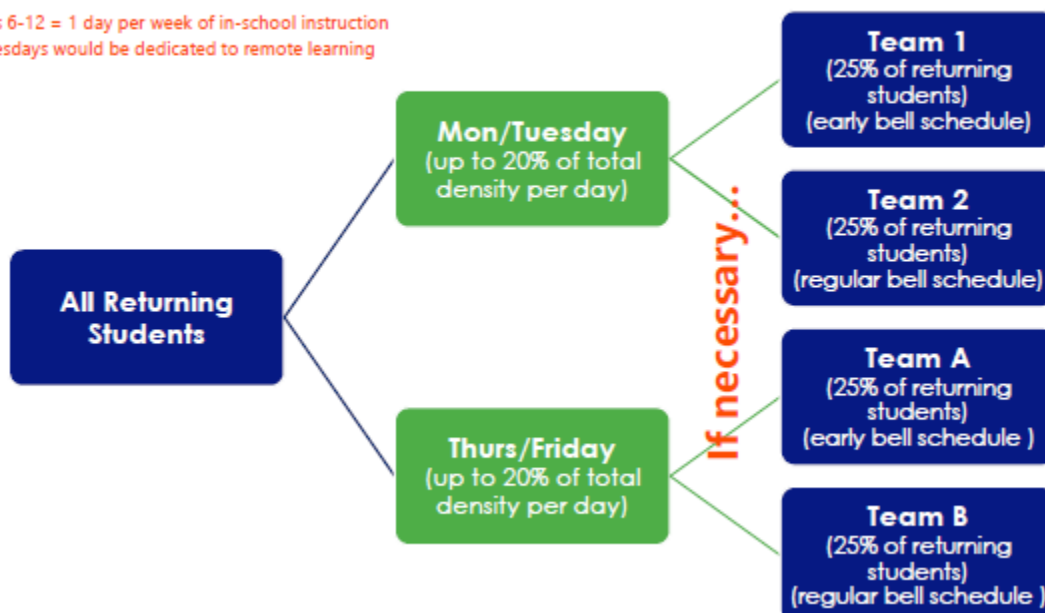
## RETURN TO IN-SCHOOL INSTRUCTION – MIDDLE/SECONDARY

The following infographic is the basic school structure for Grades 6-12 school settings. Please note this framework could be altered at the school level due to variations in location, student population, and staffing.

\* Elementary schools with Grades K-7 settings may implement a blend of both structures.

## PREPARING FOR STUDENTS (EXAMPLE): 6-12

- \* Grades 6-12 = 1 day per week of in-school instruction
- \* Wednesdays would be dedicated to remote learning





## SAMPLE SHAPE OF THE DAY - MIDDLE

|                                     | Monday             | Tuesday               | Wednesday          | Thursday              | Friday             | * Times could be adjusted based on individual school bell schedules |
|-------------------------------------|--------------------|-----------------------|--------------------|-----------------------|--------------------|---|
| HUB STUDENTS<br>8:20am – 2:38pm     | ESW/<br>Vulnerable | ESW/<br>Vulnerable    | ESW/<br>Vulnerable | ESW/<br>Vulnerable    | ESW/<br>Vulnerable |   |
| ALL STUDENTS 6-8<br>8:20am – 2:38pm | Remote Learning    | In School Instruction | Remote Learning    | In School Instruction | Remote Learning    |   |

## SAMPLE SHAPE OF THE DAY - SECONDARY

|                  | Rotation | Monday  | Tuesday | Wednesday             | Thursday | Friday  |
|------------------|----------|---------|---------|-----------------------|----------|---------|
| 8:30am – 9:45am  | 1        | Group A | Group C | Remote/<br>Vulnerable | Group B  | Group D |
| 9:45am – 11:00am | 2        | Group A | Group C | Remote/<br>Vulnerable | Group B  | Group D |
| 11:00am – 12noon | BREAK    |         |         |                       |          |         |
| 12noon – 1:15pm  | 3        | Group B | Group D | Remote/<br>Vulnerable | Group A  | Group C |
| 1:15pm – 2:30pm  | 4        | Group B | Group D | Remote/<br>Vulnerable | Group A  | Group C |

\* Times could be adjusted based on individual school bell schedules

## CONCLUSION

The District acknowledges this plan may change as more students attend in-school instruction or with the onset of new directives from the Ministry of Education and the Provincial Health Office. The District will continue to be flexible and prepared to adjust to new protocols as well as communicate any changes to parents/guardians, students, and staff.